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FAMILIES' BALLOT PUBLIC HEARING OF RT HON GORDON BROWN

Thank you for your interest in the Iraq Inquiry. This form outlines the process for allocating seats in the Inquiry hearing room at the Queen Elizabeth II Conference Centre when the Prime Minister, Mr Gordon Brown, gives public evidence to the Inquiry Committee.

The Inquiry wants to ensure that every applicant entering the ballot has an equal chance of gaining a place. This is why the following list of "do & don'ts" on how to complete your application have been put together. **PLEASE READ THIS CAREFULLY BEFORE COMPLETING YOUR FORM.**

DO

- **Do** submit only one application per person. Each application will grant access for one individual to the hearing room, except for the families of Armed Forces personnel who died in Iraq or British citizens who died or are missing in Iraq, who can apply for up to two tickets. Tickets will be the individual(s) named on the application: they are strictly non-transferable.
- **Do** write in BLOCK CAPITALS.
- **Do** fill in and sign the form yourself. Should you be successful in the ballot you may be required to sign for receipt of your entry pass on the day of the hearing as part of the proof of identity process.
- **Do** post your form in good time. Late applications will not be accepted. The Iraq Inquiry cannot be held responsible for the non-receipt of your form.

DON'T

- **Don't** apply for tickets on someone else's behalf or as a present or gift, or to sell: tickets are strictly non-transferable. Any tickets made available for sale via any outlet will automatically be void.
- **Don't** submit your form electronically. It must be posted to the Inquiry.
- **Don't** submit more than one application. That will exclude your applications.
- **Don't** cross out, make amendments to your form or write any instructions or requests on the form. Any spoiled form will be void. Download a new form from our website if you need to.
- **Don't** use false particulars in applying for a ticket. It may be a criminal offence to do so.

When the Inquiry receives your correctly completed form, the details will be entered into the ballot for tickets. No acknowledgement or receipt will be sent. Successful applicants will be advised of the date and time of the evidence session for which they have been assigned.

The public ballot is a lottery; there is no guarantee that your application will be successful

Please note that the proceedings will be streamed on the internet & may well be broadcast on national news channels

THE BALLOT PROCESS

The ballot will be conducted during the week beginning 22nd February 2010 and will be independently overseen.

WHAT DOES A TICKET GET ME?

Those who are successful in the ballot will receive a ticket guaranteeing them access to the hearing room for all or part of the Prime Minister's hearing. All correct applications received will be entered into the draw.

ADDITIONAL VIEWING FACILITY

As it did for the hearing when Tony Blair gave evidence, the Inquiry plans to provide a private additional viewing facility where families can watch the hearing on large-screen televisions when they are not in the hearing room. All those who apply for the families' ballot will have access to this room; entrance will be by ticket.

ENTRY INTO THE HEARING

Those who are successful in the ballot will be notified by the Iraq Inquiry in good time before the hearing. This notification will include details of what you must bring on the day to ensure you receive your hearing pass and details of the timing of the hearing, and which session (am or pm) you have been allocated. All those entering the hearing room or additional viewing facility will be expected to comply with the standards of behaviour and rules of access which will be set out in the notification successful applicants receive.

Anyone who does not comply with any of these requirements may be refused entry to the Inquiry suite or asked to leave the hearing room or additional viewing facility at any point in the proceedings.

The Inquiry reserves the right to deny entry to any persons not meeting the standards of entry set out for this hearing.

TIMING OF THE HEARING

Details of the timing of this evidence session will be released nearer the time. However in order to help inform your decision as to whether to apply for a ticket the hearing will take place in early March.

FURTHER INFORMATION

Further Information about the public ballot can be found on the Inquiry's website at <http://www.iraqinquiry.org.uk/hearings>

The information contained in this document is correct at the time of publication (February 2010)

By completing this form you consent for your personal data to be used by the Inquiry in any manner which ensures the effective conduct of the Inquiry's business in preparing for Mr Brown's hearing. This may include publication of the list of successful applicants.

APPLICATION FOR ENTRY INTO FAMILIES' BALLOT FOR HEARING

Rt Hon GORDON BROWN

Please complete using **BLOCK CAPITALS** Only

DECEASED/MISSING PERSON'S NAME _____

Requested to ensure you are entered into the families' ballot. A maximum of two hearing room tickets will be allocated in relation to a deceased or missing person.

	APPLICANT 1	APPLICANT 2
SURNAME		
FORENAME(S)		
FULL HOME ADDRESS <i>Please include postcode</i>		
E-MAIL ADDRESS		
TELEPHONE NUMBER		

Is wheelchair or motorised scooter access required? Yes No

Do you have a guide or hearing dog? Yes No

This information is requested to ensure that, if you are successful in the ballot, the optimum arrangements are made for you in the hearing room or additional viewing facility

PLEASE SIGN THE FORM ON THE NEXT PAGE BEFORE POSTING

DECLARATION

I have completed and signed this form myself

I have read and understood the information enclosed with this form and agree to abide by the rules of the Ballot

I understand that any ticket obtained using false particulars may be withdrawn

Signature:

Date:

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PLEASE RETURN THIS FORM TO: Public Ballot, Iraq Inquiry, 35 Great Smith Street, London, SW1P 3BQ, in an envelope marked "families' ballot". Forms must arrive no later than **midday on Monday 22nd February 2010.**